

**TOWN COMMISSIONER'S LEGISLATIVE/WORKING MEETING  
CHARLESTOWN, MARYLAND**

**August 27, 2024**

**6:00 PM**

**Town Hall, 241 Market Street and via Zoom**

In Attendance: Renee Capano, Rob Rinehart, Richard Mahan, Jackie Akers, Tom Costanzi, Chris Williamson, Bobby Straiton, Bryan Lightner, Kathy SanDoe

Public in Attendance: Michael Lukshides, Diana Mann, Stacey Rominski, Heather Wirtman, Dennis Dobay, Matthew Cerny

President Capano called the meeting to order at 6:02 PM

The Pledge of Allegiance was Led by Bobby Straiton

President Capano stated Peter Williams, the last living charter member of the Fire Company and past president of the Board of Commissioners, passed away on August 14<sup>th</sup>. His funeral was held on August 24<sup>th</sup>. Prosper Boudart, a dedicated and long-time resident of Charlestown, who held positions on the Elections Board and Ethics Commission, passed away on August 24<sup>th</sup>. His funeral will be held on August 30<sup>th</sup>.

Approval of the Minutes – July 9 & July 23, 2024 – Charlestown Commissioners: Commissioner Mahan motioned to approve the minutes for both July 9 and July 23. Commissioner Costanzi seconded. Approved 5-0.

Accounts Payable Review - Charlestown Commissioners: Richard Mahan said the reported expenses covered the timeframe of June 12 through August 26. The total expenditures were \$1,160,534.88. Of that total, \$629,745.97 will be reimbursed through grants. This left \$530,788.91 remaining as actual expenses. Commissioner Akers motioned to approve the Accounts Payable in the amount of \$1,160,534.88. Commissioner Costanzi seconded. Approved 5-0.

**Legislative Business**

Frederick Street & Storm Draining Cleaning RFP – President Capano: Due to interviews scheduled for the contractors, the RFPs will be awarded at the next Legislative meeting.

Town Hall Update – Commissioner Mahan: Cooperson Associates prepared different options for finalizing the design of the addition, and Option #3 seems to be the most efficient. The current Post Office space will become the public meeting space and a kiosk will be constructed to contain the Post Office Boxes. An updated cost estimate with line items for construction will be provided at a later date. Commissioner Akers motioned to approve Option #3, Commissioner Rinehart seconded. Approved 5-0.

## **Working Business**

Tasker Lane sewer main replacement project – A revised concept plan is being submitted to MDE for issuing an emergency license to repair and protect the sewer main. Mr. Lightner will keep the Commissioners updated.

Long Point Flagpole Update – Commissioner Mahan: The base of the flagpole is in good shape. A top piece and crow's nest is needed to complete the repair. Bronzed aluminum was the suggested material for the crow's nest. A ship mast appearance is desired. Cooperson Associates will provide a cost estimate for designing the repair. The Town's insurance claim will cover the cost for design and replacement.

Town Priorities – President Capano:

30 Days:

1. Repair and protect sewer main on Tasker Lane.
2. Check electric on C-Dock.
3. Set prices for C-Dock slip rental for next season.
4. President Capano met with Trash Tech representatives.
5. Nightmare on Water Street with Trunk or Treat is scheduled for Friday, October 25<sup>th</sup>.
6. President Capano asked Principal Stacey Rominski to include her in the "Why I Want To Be Mayor" essay contest in the Spring.
7. Request a lighted crosswalk at MD 7 and Bladen Street, and high-water signage along MD 7.
8. Winterize Town Pier and C-Dock.
9. Commissioners Akers and Rinehart will review dock agreements.
10. Maryland Rural Water will perform smoke tests this fall to check the infiltration and inflow of the sewer system.
11. Radio surveys by M. Davis will be performed the first week of September. The goal is to improve the communication of the wells with the water treatment plant, and the sewage pump stations with the wastewater treatment plant.
12. The Audit of the FY 24 financial statements is scheduled to begin the first week of September.
13. President Capano is researching walkie talkies.

6 Months to One Year:

1. Continue making improvements to the stormwater and drainage system.
2. Complete the design and construction drawings for the Town Hall addition.
3. Create walking trails around Scott Gardens and Carpenter's Point Road.
4. Complete the design of the stream restoration and stormwater projects at the Athletic Complex.
5. See if tree planting funding is available for any Town properties.
6. The new control panel for automating the water treatment plant is planned to be installed by M. Davis the week of September 30<sup>th</sup>.

## **Commissioner Comments**

Commissioner Akers recently attended a Housing Workshop sponsored by MML. She said guidance has been created to help reform our housing laws, and our goals can be more clearly outlined during the updated of the Comprehensive Plan. Zoning is transitioning to allow more mixed uses, instead of being separate.

Commissioner Akers motioned to adjourn the meeting. Commissioner Mahan seconded. Approved 5-0.

The meeting adjourned at 8:20 pm.

Respectfully submitted,

Kathy SanDoe, Town Clerk

Approved 9/10/2024