

**TOWN COMMISSIONERS' LEGISLATIVE MEETING
CHARLESTOWN, MARYLAND**

November 12, 2024

6:00 PM

Town Hall, 241 Market Street and via Zoom

Attendees: Renee Capano, Rob Rinehart, Jackie Akers, Tom Costanzi, Chris Williamson, Bryan Lightner, and Kathy SanDoe, Richard Mahan was out of Town.

Public:

Zoom: Mary Culver, Dennis Dobay, Heather Jones and Keith Binsted, both from Underwood Assoc.

President Capano called the meeting to order at 6:00 PM.

Mr. Chris Williamson was asked to lead the Pledge of Allegiance.

Approval of the Minutes – October 8 and October 22 – Charlestown Commissioners: Commissioner Akers motioned to approve the minutes for October 8 and October 22. Commissioner Costanzi seconded. The minutes for October 8 were approved 4-0. The minutes for October 22 were approved 3-0. President Capano did not attend the October 22 meeting and abstained from voting.

Accounts Payable Review – Charlestown Commissioners: The total spent from October 9 through November 11, 2024 was \$217,658.41. Checks were printed on October 12 totaling \$17,607.09. The combined amount is \$235,265.50. Commissioner Akers motioned to approve the Accounts Payable in the amount of \$235,265.50. Commissioner Costanzi seconded. Approved 4-0.

New Business

Stormwater Restoration Projects Contract – Underwood Associates: Heather Jones, Operations Manager and Keith Binstead, Design Team: The purpose of the contract is to develop a partnership with the Town, to help with grant applications and if the grants are awarded, Underwood would design or construct the stormwater management projects. There will be no charge for the grant application assistance. Underwood Associates works with other Towns in Maryland, including Havre de Grace, North East and Perryville. Commissioner Costanzi motioned to accept the contract with Underwood Associates for assistance with grants on stormwater management projects. Commissioner Rinehart seconded the motion. Approved 4-0.

Tasker Lane Sewer Update – Bryan Lightner: Dewberry, the Town Engineer, met with Mr. Lightner, Richard Mahan and Dennis Dobay. A conceptual plan of how the project could look, should be ready by next Monday. If the concept is agreed upon, a proposal will be provided to get to 30% design and construction cost estimate.

Veteran's Park Sewage Pump Station Update – Bryan Lightner: Dewberry is ready to assist with a cost proposal for design plans. Additional information is needed on the park and marina properties, to determine elevations and current plumbing configurations.

Grants Update – President Capano suggested not applying for the Delmarva Power EV charges. There is a grant for historic preservation, Mr. Lightner and Dr. Williamson will attend that information meeting and consider for cemetery research, such as ground-penetrating radar.

Operation Green Light: President Capano read the proclamation.

The Annual Christmas Party will be held at The Wellwood on December 12th from 5:00 to 8:00 PM.

Commissioner Akers motioned to adjourn the meeting to an Executive Session to discuss personnel matters. Commissioner Costanzi seconded the motion. Approved 4-0.

Meeting adjourned at 8:00 PM.

Respectfully submitted,

Kathy SanDoe, Town Clerk