

**TOWN OF CHARLESTOWN**  
**PLANNING & ZONING COMMISSION**  
**October 3, 2024 – 6:00 PM**  
**Charlestown Fire Hall, 307 Market Street, and via Zoom**

**MEETING MINUTES**

The meeting was called to order by Chairman Ken Confalone at 6:00 pm.

In attendance – Board Members: Chairman Ken Confalone, Robyn Rowe via zoom, Ursula Boudart, Tom Durange, Commissioner Liaison Renee Capano; Town Staff: Bryan Lightner, Ken Hamilton.

The minutes of July 24, 2024 were presented. A motion to approve was made by Mr. Confalone, seconded by Ms. Boudart. Carried 4-0.

**OLD BUSINESS**

None

**NEW BUSINESS**

- Acknowledgement of Approved Permits
- 434 Charlestown Place re-subdivision plat - A motion to approve was made by Mr. Confalone, seconded by Mr. Durange. Carried 4-0.

**This marks the end of New Business.**

**GENERAL DISCUSSION**

None.

**PERIOD OF PUBLIC COMMENT**

No public comment.

There being no further business, **Mr. Confalone motioned to adjourn the meeting at 6:05 pm, seconded by Tom Durange. Carried 5-0.**

Respectfully submitted,

Ken Hamilton, Code Enforcement Officer