

Town of Charlestown, Maryland
Maintenance Report for January 2025

1. Removed signage at C-Dock entrance and various dock areas, and inspected the pier for necessary repairs before the opening.
2. Replaced the tire on the Kubota with a new one.
3. Investigated meters with unusually high readings for leaks and installed new meters where needed due to age.
4. Installed one-way signs at Riverview and a stop sign at Cooper Avenue, and replaced a pole at Cool Springs and Colorado that had been damaged.
5. Constructed shelves for the charging station of our cordless tools in the office area to keep them warm and extend their lifespan.
6. Cleared brush along Ogle Street where it was encroaching on the roadway.
7. Applied cold patch to potholes in Old Town, Baltimore Street, and other areas in town.
8. Plowed roads and spread salt on intersections, hills, icy spots, and areas around the post office, church, town hall, and the sidewalk in front of the firehouse as needed.
9. Shut down water service due to a leak and was on-site as required for the main water break at Cool Springs.
10. Removed Christmas wreaths from poles, took down the tree, and dismantled wreaths from the post office and ice house.
11. Conducted two brush pickups and bulk waste removals this month, and disposed of trash at parks four times.